**Login: ID Card**

**Access card, I card** → Swipe at outside of the gate (Swipe in **Entrance Login**)

Car

Bike

Walkin

(**Attendance Calculation**) →

Second shift (2PM - 10PM) → 12:01 AM (Swipeout)

Third Shift (11:59 PM → 3)

If you forgot your access card: Then you need to inform your security team, they will ask the basic details and your manager's approval to provide you a **Temporary Access card**.

Block 19 → Swipe ⇒ **building/block login/Cabin Login/ Floor Login → Manager**

**Swipe in 5:55 → First Swipe in**

**Swipe out**

**Swipe in**

**Out**

**In out**

**In out**

**In**

**Out 10:15 AM → Last Swipe out**

**—--------------------------------------------------------------------------------------------**

**Desktop Login: Active Directory Credentials / Desktop Credentials**

**Username: vikasmanda2003**

**password : Vikas123**

**PAM: Privileged Access Manager : AD creds + MFA**

**Multi Factor Authentication(4857 5265)**

**Linux Server Login:**

**Desktop login → PAM Login(AD creds + MFA) → Hostname/IP → Login (ssh,** Putty**)**

**Windows Server Login: VPN Access + Windows Services Restart**

**Through RDP(Remote DeskTop) : AD Creds**

**AD Directory → VPN Access**

**Users Groups**

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